

COLLEGE OF CHARLESTON

NOTICE OF INTEREST TO APPLY FOR CORPORATE OR FOUNDATION FUNDING

The Notice of Interest Form is used to communicate information regarding projects PDs would like to initiate or continue that require CFR philanthropy. Prior to submitting this form, PDs are encouraged to have discussions with their Department Chair or Dean concerning the potential project.

Submission of this form will be used for documentation and planning purposes within the CFR Office.

Please keep in mind that most proposals require a minimum of 4-6 weeks to prepare and process prior to submission.

Project Director

Name: _____ Title: _____

School/Department: _____ Phone: _____ E-Mail: _____

Brief Description of Proposed Project: (max 250 characters)

Corporate or Foundation Prospect

Name: _____

Address: _____

Phone: _____ E-Mail: _____ Website: _____

1. Is there a specific proposal submission deadline? Yes No
If Yes, when: _____
2. Do you have a copy of the funding guidelines? Yes No
If Yes, please attach a copy to this form.
3. Is a pre-proposal required? Yes No Unknown
4. Is a letter of inquiry required? Yes No Unknown
5. Estimated Amount of Request: _____
6. Is cost share/matching required? Yes No Unknown
If Yes, Amount: _____
7. Is in-kind support involved? Yes No Unknown

Assistance Requested in Preparation of the Proposal (check all that apply):

- Identify potential funding sources
- Project development
- Assist with draft of proposal narrative
- Edit draft proposal

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Additional Comments:

Please Return to:

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Charleston, SC 29424**

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